



Community Liaison Group Meeting Agenda - Wrights Road Storage Ponds

Date and time: Thursday 21 May 2026 at 4:00PM

Location: Kokomuka Lodge, 567 Poyntzs Road, Eyrewell Forest

Optional Site Tour: Thursday 21 May 2026, 2:15 PM - 3:30 PM, meet at the corner of Wrights Road and Dixons Road, Burnt Hill, Oxford.*

*Please note, the site visit is weather dependent. Group members will be emailed the day prior to confirm whether it will go ahead.

#	Item	Agenda Topic	Speaker	Time
1	Review previous minutes and actions	Group to discuss and approve previous minutes and run through actions	John Hardie	15 minutes
2	Draft Terms of Reference	Discuss and agree upon Terms of Reference	John Hardie	30 minutes
3	Admin protocols	Group to discuss Process for how requests for information and documentation will be processed by the Community Liaison Officer.	John Hardie	15 minutes
Coffee / tea break				15 minutes
4	Communications and engagement update	Discuss and agree on what information will be made publicly	Communications Advisor Gina McKenzie	15 minutes

		available on the website.		
5	Questions sent to the liaison inbox	Discussion on questions currently raised by liaison group members to the Community Liaison Officer	Tara King	15 minutes
6	Project update	Overview of upcoming project work	Scott Hoare	15 minutes
7	Questions, Clarifications and agenda Items, set meeting dates and times for the next 12 months	Invite questions, points of clarification and any suggested agenda items	John Hardie	10 minutes
8	Closing of the meeting	Close and confirm next meeting	John Hardie	5 minutes